

NATIONAL INSTITUTE OF PLANT GENOME RESEARCH

(An Autonomous Research Institution of the Department of Biotechnology

Ministry of Science and Technology, Govt. of India)

Aruna Asaf Ali Marg, New Delhi – 110 067

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NOTICE INVITING QUOTATION

संख्या: 11-1/2017-18/रा.पा.जी.अनु.सं./एस एंड पी

दिनांक: 28/04/2017

Subject: Annual Rate Contract for supply of Laboratory Chemicals, Glassware, plastic ware and misc., laboratory items for research activities in the Institute.

Sealed item rate quotations are invited on behalf of the Director, NIPGR, New Delhi, from the reputed manufacturers/authorized distributors/dealers of Indian firm/Foreign Principal firm for entering into Vender Registration on '**Annual Contract basis**' for the supply of Laboratory Research Chemicals, Glassware, Plastic ware & Consumables on Catalogue /Price List basis with discount offered for the same.

It may be noted that NIPGR is exempted for payment of Customs Duty as well as Excise Duty vide Government of India Notification No. 51/96-Customs dated July 23, 1996 and 10/97-Central Excise dated March 1, 1997.

You are requested to please submit your Annual Rate Contract proposal along with price list, Catalogue, Authorization Certificate from the manufacturer/stockiest and EMD of ₹ 1,000/- (Rupees One thousand only) in the form of Demand Draft/Pay order so as to reach this office on or before **18/05/2017** up to 4.00 P.M. The quotation shall be opened on **19/05/2017** at 3.00 P.M. in the presence of the intending tenderers.

Purchase cum Stores Officer
NIPGR, New Delhi

Encl: General terms & conditions (Annexure-I)

General Terms and Conditions:

Annexure-I

- 1) Every tender shall be accompanied with the tender cost of ₹ 1000/- (Rupees One thousand only) in the form of Demand Draft/ Pay Order drawn in favor of “**Director, NIPGR**” payable at New Delhi in separate sealed envelope along with the tender. In case the tender cost is not submitted, the tender will not be considered.
- 2) Every tender shall be accompanied with the required Earnest Money Deposit of ₹ 50,000/- (Rupees Fifty Thousand only) in the form of Demand Draft/Pay Order drawn in favour of the “**Director, NIPGR**” payable at New Delhi. Any tender not accompanied by such earnest money will be rejected straight away.
- 3) The rates quoted in the tender shall remain valid for a period 365 days from the date of offer of award letter. No tenderer can withdraw/or modify his tender or revoke the same within the said period. If a tenderer on his own withdraws or revokes the tender or revises or alters or modifies the tender for any item or condition within the period mentioned in the tender notice, his earnest money deposit shall stand forfeited. Notwithstanding foregoing, the Institute reserves the right to take other actions as deemed appropriate. In case the successful tenderer after award of acceptance of work fails to perform as per work order or violates any condition of tender, the security deposit/ performance security will be forfeited/encashed.
- 4) NIPGR does not bind itself to accept the lowest or any tender and reserves the right to reject any or all tenders without assigning any reason.
- 5) NIPGR reserves the right to select more than one firm for award of contract for supply of consumables.
- 6) The notice inviting tender, will form part of the contract agreement to be executed by the successful tenderer with the NIPGR.
- 7) All the correspondence on the tender shall be addressed to the Director, NIPGR, Aruna Asaf Ali Marg, New Delhi and any communication addressed to anyone else shall not in any manner be binding upon the NIPGR, Aruna Asaf Ali Marg, New Delhi.
- 8) The tenderer shall submit a copy of PAN/TIN numbers/ Bank Details allotted to them.
- 9) NIPGR reserves the right to change the quantities of the units while issuing the letter of award of work.
- 10) The EMD of the successful tenderers shall be treated as Performance Security and shall be returned to them without any interest, after expiry of the date of award letter.
- 11) The rates shall be inclusive of Transportation, loading, unloading, taxes etc., nothing extra will be paid.
- 12) The Company must submit copies of Balance Sheets, ITR Returns, list of existing customers for last two financial year's i.e 2014-15 & 2015-16.
- 13) The site of work is at NIPGR Campus, Aruna Asaf Ali Marg, New Delhi – 110067.
- 14) NIPGR also reserves the right to terminate the contract after giving 30 days' notice without assigning any reason thereof.
- 15) Any accident caused due to negligence or during the course of normal work etc., shall be responsibility of the Contractor. The contractor shall be responsible for all compensation to the staff engaged by him.
- 16) Department shall in no way be involved in any dispute of any kind between the company and the staff engaged by them.

(Signature of Authorized Signatory with Company Seal)